

**Potomac Bay Estates Annual POA Members (PBE- POA)
June 3, 2017 (12 - 1:00 p.m. - lunch / Meeting 1:00 – 3:00 p.m.)
324 Potomac Drive Hulse residence Version 2**

Agenda

	Topic	By
1	Call to order and welcome - President	Dave Wms
	Welcome POA Members Present / Introduce new Member Lot #s - # 8 – Sold to Jimmy & Leslie / # 36 - Sold to name TBD	
	Presidents Report: - List of Reports – President’s Letter – PBE Grass Cutting – comments on native plantings and pollinators.	Dave Wms, Pres.
2	Acting Secretary: Head count, proxy count, quorum determination.	Joe Schlatter, Sec
	Update contact information – POA web page: https://pbepoa.com/	
3	Formal Reports from Officers, Directors, and Project Managers:	Board Members
4	Vice President Report: Updates / Nominating Committee Introductions	Sallie Mullen, VP
5	Treasurer’s report Handout – Financial status – by line entries– 2016-17. Successful Audit thanks Tony & Jackson Lot # 30 and Suellen Lot #1 2017 - Audit validated the PBE financial statements are in good working order. Audit Committee report – posted with the PBE Secretary	Martha Hulse, Treas.
	VOTE: POA vote on BOD recommended FY2017-18 budget.	ALL
6	Common Area Beach Refurbishment – Project Officer Report Handout – Beach Restoration Project, status – future discussion	Ray Michelini, PM
7	PBE Planning and Signage Committee: Discussion of suggested future PBE improvement projects / ideas. Please share ideas to improve our community. Help us help you. High quality locals’ vendors / services / restaurants – etc.	Tom Quigley, Chair
	BREAK – 10- minutes (V P calls meeting to order - Pres. departs)	Sallie Mullen, VP
9	Community Water System Report – Project Manager Meeting with Ms. Renee Hall Norfolk Regional Water District - renewal Monthly Reports and Quality- Data Logger – pressure / (every 2-yr visits)	Frank Goyette, PM
10	Bylaws Committee report – (VA POA Revisions) Sample PBE impacts Board Recommended By-Law changes for the POA.	Jon Wergin, Chair
	New Business:	
11	Discussion additional topics by POA Members:	ALL
12	Nominating Committee Ballots Handout – for new Board Directors VOTE: Ballot handouts - to fill openings on the BOD for 2017+.	Sallie Mullen, Chair
13	Next (2018) General Membership Annual Meeting; Sat., June 2, 2018	Sallie Mullen, VP
14	Motion to adjourn – Second	Sallie Mullen, VP
	Following the POA meeting, Vice President Mullen will Chair a meeting of the PBE-BOD The Board meeting is open to all who wish to attend.	Version.02-POA June 3, 2017